

**Arkansas Governor's
Health Information Technology Task Force
Executive Committee
And
Health Information Exchange Planning Process
Vendor Participation Policy**

Participation Restriction

Any Vendor (as defined below) may not be a voting member of any HIE Planning Process Workgroup or a member of the HIT Task Force Executive Committee.

“Vendor” as used within this document is defined as any individual or business group employed by, affiliated with, or representing (as an attorney, lobbyist, consultant or through any other form of representation) a business, corporation, or business partnership of multiple corporations or businesses who foresee bidding on, or who will bid on, anticipated Arkansas HIE-related procurements.

Vendors must decide whether their participation in the HIE Planning Process Workgroup(s) might potentially jeopardize their organizations’ opportunities to participate in future procurement processes for anticipated HIE-related services, systems, or products. If the decision is made to participate as a voting member, then Vendor’s current and future employer, business, corporation, or business partnership of multiple corporations or businesses, will be precluded from bidding on HIE-related procurements.

Participation Opportunities

Vendors will have ample opportunities to provide information to Workgroups to help inform the HIE Planning Process and provide information about important hardware and software products, systems, services and technical specifications by responding to formal Request For Information (RFI) solicitations issued by HIE Planning Process Workgroups. To expedite this process during the planning phase, it is anticipated that the majority of these communications will be in writing rather than through face-to-face meetings and presentations. Exceptions to this will be at the discretion of the respective HIE Planning Process Workgroup Co-Chairs.

HIE Planning Process Workgroup meetings are public, and Vendors are not precluded from attending public meetings. In addition, RFI solicitations and other relevant information developed by the Workgroups will be posted on a website specifically devoted to the dissemination of information regarding the HIE Planning Process. Additional methods of communication will also be developed to keep interested parties informed.